



UCCS CAMPUS POLICY

Policy Title: Academic Year Dates

Policy Number: 200-002

Policy Functional Area: Academic Affairs

Effective: June 13, 2023
Approved by: Venkat Reddy, Chancellor
Responsible Vice Chancellor: Executive Vice Chancellor for Academic Affairs (EVCAA)
Office of Primary Responsibility: EVCAA
Policy Primary Contact: EVCAA / 719-255-3121
Supersedes: October 6, 1999, January 18, 2005, August 5, 2016,
Last Reviewed/Updated: March 10, 2023
Applies to: Faculty

Reason for Policy:

The purpose of the Academic Year Dates policy is to provide guidelines for faculty regarding consistency in academic operations at the University of Colorado Colorado Springs.

I. INTRODUCTION

In order to allow certainty and consistency in academic operations, it is crucial to have common starting and ending dates for all faculty.

II. POLICY STATEMENT

- a. The academic year includes the fall, spring, and summer semesters at UCCS.
- b. Faculty on a 12-month appointment are employed throughout the calendar year.
- c. Faculty on a 9-month appointment will begin their appointment one week before classes begin (either for the fall or spring semester) and end on the date that grades are due in the spring semester or when other funded appointments (e.g., grants or contracts) end.
- d. Exceptions for grant, contract purposes, or dates of hire for start in the spring semester must be explicitly approved by the appropriate chair and dean.

III. KEY WORDS

IV. RELATED POLICIES, PROCEDURES, FORMS, GUIDELINES, AND OTHER RESOURCES

- A. Administrative Policy Statements (APS) and Other Policies
- B. Procedures
- C. Forms
- D. Guidelines
- E. Other Resources (i.e. training, secondary contact information)
- F. Frequently Asked Questions (FAQs)

V. HISTORY

Initial policy approval	October 6, 1999
Revised	January 18, 2005
Revised	August 5, 2016