



**UCCS CAMPUS POLICY**

**Policy Title: Academic Year Dates**

**Policy Number: 200-002**

**Policy Functional Area: Academic Affairs**

Effective: June 13, 2023  
Approved by: Venkat Reddy, Chancellor  
Responsible Vice Chancellor: Executive Vice Chancellor for Academic Affairs (EVCAA)  
Office of Primary Responsibility: EVCAA  
Policy Primary Contact: EVCAA / 719-255-3121  
Supersedes: August 5, 2016  
Last Reviewed/Updated: April 30, 2024  
Applies to: Faculty

Reason for Policy: The purpose of the Academic Year Dates policy is to provide guidelines for faculty regarding consistency in academic operations at the University of Colorado Colorado Springs.

---

## I. INTRODUCTION

In order to allow certainty and consistency in academic operations, it is crucial to have common starting and ending dates for all faculty.

## II. POLICY STATEMENT

- a. The academic year includes the fall, spring, and summer semesters at UCCS.
- b. Faculty on a 12-month appointment are employed throughout the calendar year.
- c. Faculty on a 9-month appointment will begin their appointment one week before classes begin in the fall semester and end on the date that grades are due in the spring semester or when other funded appointments (e.g., grants or contracts) end.
- d. Exceptions for grant, contract purposes, or dates of hire for start in the spring semester must be explicitly approved by the appropriate chair and dean.
- e. Faculty appointments span the entirety of this period except for official campus holidays and closures.

### III. KEY WORDS

### IV. HISTORY

Initial policy approval	October 6, 1999
Revised	January 18, 2005
Revised	August 5, 2016
Revised	March 10, 2023
Reviewed	April 30, 2024