

Enter department name here.

**STRATEGIC PLAN**

**2017-2021**

**DEPARTMENT PROGRAM REVIEW PROCESS OVERVIEW**

During the Fall of 2015, a new Program Review process and cycle was developed for all Administration and Finance units. The goals of this new process included being manageable in terms of work load and useful to department heads/staff in assessing unit progress and making improvements. In addition, consistency across the division, while allowing for some flexibility based on the wide variety of department functions, was desired. After completing a self-study, VCAF units incorporated stakeholder feedback in the form of a campus review done by the Division Assessment Committee, which is comprised of student, faculty, and staff representatives from within and outside the division. In addition, departments could choose to include an external review component, and incorporate existing assessment efforts, as well as any relevant national standards and/or benchmarking tools. All of these components informed each department’s strategic goals, which are targeted for completion during the next four years.

**DEPARTMENT NAME INTRODUCTION**

Please include an introduction here for your department that outlines your process and timeline for completing the self-study and the development of your strategic plan goals, noting who was involved.

**DIVISION MISSION**

As a partner in learning and through the stewardship of resources,

the Administration and Finance division provides innovative programs and services

to support the student–centered mission of the University

**DEPARTMENT MISSION AND VISION**

Enter your department’s mission and/or vision statement here.

**DEPARTMENT CORE VALUES**

Enter your department’s core values here (if you have them or delete this section).

**STRATEGIC ADVANTAGES**

Please list/describe the strategic advantages of your department here. What strengths do you possess, and what opportunities do you foresee that will support this strategic plan?

**STRATEGIC CHALLENGES**

Please list/describe the strategic challenges of your department here. What areas of weakness need attention, and what are the potential threats to be addressed in order to support this strategic plan?

**DEPARTMENT NAME STRATEGIC GOALS**

**PROGRAM REVIEW CATEGORY(IES):**

Click here to enter text.

*Duplicate the remaining information below for additional goals that are related to this Category.*

**Goal 1.1: Fill in goal here.**

*Below, please identify your action steps and the timeframe for implementation/completion of each step. Note: The number of action steps will vary for each goal. Please add or delete rows as needed.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Action Steps and Timeline | Individual(s), committee or groups assigned.  | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
| 1.
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*Please list the outcomes for this goal below. Again, the number will vary for each goal. Please add or delete rows as needed.*

|  |  |
| --- | --- |
| Outcomes | How will progress be measured?  |
| 1.
 |  |
|  |  |

**DEPARTMENT NAME STRATEGIC GOALS**

**PROGRAM REVIEW CATEGORY(IES):**

Click here to enter text.

*Duplicate the remaining information below for additional goals that are related to this Category.*

**Goal 2.1: Fill in goal here.**

*Below, please identify your action steps and the timeframe for implementation/completion of each step. Note: The number of action steps will vary for each goal. Please add or delete rows as needed.*

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| --- | --- | --- | --- | --- |
| Action Steps and Timeline | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
| 1.
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*Please list the outcomes for this goal below. Again, the number will vary for each goal. Please add or delete rows as needed.*

|  |  |
| --- | --- |
| Outcomes | How will progress be measured?  |
| 1.
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**DEPARTMENT NAME STRATEGIC GOALS**

**PROGRAM REVIEW CATEGORY(IES):**

Click here to enter text.

*Duplicate the remaining information below for additional goals that are related to this Category.*

**Goal 3.1: Fill in goal here.**

*Below, please identify your action steps and the timeframe for implementation/completion of each step. Note: The number of action steps will vary for each goal. Please add or delete rows as needed.*

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| --- | --- | --- | --- | --- |
| Action Steps and Timeline | 2017-18 | 2018-19 | 2019-20 | 2020-21 |
| 1.
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*Please list the outcomes for this goal below. Again, the number will vary for each goal. Please add or delete rows as needed.*

|  |  |
| --- | --- |
| Outcomes | How will progress be measured?  |
| 1.
 |  |
|  |  |