VCAF Program Review Categories-

Developed using previous framework for UCCS program prioritization, integrating the Baldrige and Council for Advancement of Standards (CAS) frameworks.

1. **Mission and Leadership**
   a. Describe the mission and functions the program/department performs for the university.
   b. Describe how the department has supported the mission, vision, and core values of UCCS.
   c. Discuss the existing leadership structure within the department, and their role with strategic planning and goal setting.
   d. Address Ethics/Integrity within the department including any external professional standards or statements of practice that must be followed.
2. **Services/Operations**
   a. List the services the program/department provides. This might be programs, events, participation rates, staff-to-service rations, other types of services you want to include.
   b. In addition comment on any progress, concerns, or future plans related to the following areas:
      i. Human Resources/Staff Development
      ii. Financial Resources
      iii. Facilities
      iv. Legal/Policy
3. **General Trend**
   a. Describe the general trend of the program/department over the past three years and into the next three years. This may include trends related to the demands on the unit, efficiency and viability of the unit, or other factors that reflect the potential and performance of the program/department.
4. **Innovation/Technology**
   a. Provide examples of innovation including but not limited to engagement or implementation of technology, online presence, sustainability, cost-sharing strategies, or other innovations that add unique values or comparative advantage to the institution or region.
5. **Inclusive Community**
   a. Provide examples of how the program/department is helping to build an inclusive UCCS community that supports success in a multicultural world.
   b. Include existing Equity, Access and Retention issues (for Staff or Stakeholders).
6. **Customers/Stakeholders**
   a. Must include plan for how feedback was/will be obtained.
   b. Include how the program/department has contributed to student retention and/or student learning.
7. **Measurement/Analysis and Results**
   a. Discuss any structured assessment, which must include plan for external reviewer component (outside of the VCAF with student, faculty, and staff representation)
   b. Indicate any national or professional association standards used to measure/benchmark progress.
8. **Other**
   a. Provide examples of dimensions not otherwise included such as collaboration, COS community outreach, etc.
   b. Any other information for this unit that should be considered/documented.